

# Property Tax Review and Appeal Agreement

**Please Review My Property Tax Assessment beginning with tax year 2026. There is no charge for the review/appeal unless my assessment is reduced.**

Property Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

I(we) hereby appoint PAR Residential as our agent to evaluate the assessed valuation for the above property, and any additional properties, the addresses of which we will furnish to PAR Residential. I(we) further authorize PAR Residential to file appeals as may be necessary to obtain a reduction in the assessed valuation beginning in the Tax Year 2026, and thereafter. PAR Residential is delegated full authority to handle all matters relative to assessments, and to represent me(us) with assistance of legal counsel and expert witnesses, if necessary, in the appeal process. **PAR Residential will undertake to obtain such reductions on a contingency basis without charge for its time and all expenses, including legal and appraisal fees.**

If the assessed valuation of the Property is reduced for any tax year as a result of PAR Residential's efforts, I(we) agree to pay a commission equal to fifty percent (50%) of the tax savings for the year appealed and the year immediately following. **The term "Tax Savings" means the difference between the initial assessment and the final assessment multiplied by the applicable tax levy rate for the Tax Year.** Tax savings also includes interest received by us on any tax refund. **Tax savings does not include reimbursement for PAR Residential's expenses; if PAR Residential is reimbursed for any expenses, that reimbursement will belong to PAR Residential alone.**

**For Example:** If the assessor's appraised value for 2025/2026 is \$500,000, and PAR Residential successfully reduces it to \$400,000 it would be an appraised value reduction of \$100,000. Assessed value, on which your taxes are based, is 19% of appraised value. So a \$100,000 reduction in market value would result in a \$19,000 reduction in assessed value ( $\$100,000 \times 19\% = \$19,000$ .) This reduction would generate a tax savings of \$1,235 per year using a tax rate of 6.5% ( $\$19,000 \times 6.5\% = \$1,235.00$ ) and a commission of \$617.50 **for each year (2025 and 2026) in this example.**

PAR Residential will review the new tax assessment on the above property at each reassessment, every odd year, under the same terms, unless instructed otherwise by the property owner. I(we) will be notified of PAR's intent to review my property prior to receiving my reassessment, at which time I can terminate this agreement without further liability, if cancelled prior to PAR Residential filing an appeal on my behalf for that reassessment. Each two year reassessment cycle is separate from each other, with the initial assessment value for that cycle being the value set by the assessor for that period. **Failure to respond to this notification or to complete the Agent Authorization does not equate to terminating the agreement and PAR Residential may proceed as normal with reviewing/appealing the assessment as outlined above. If the property sells, I(we) agree to pay the commission due to PAR Residential regardless of sale date.**

The commission shall be payable upon receipt of invoice, which will be mailed once property tax rates are set and approved by the County in the fall of each Tax Year, or upon receipt of refund. The fee set forth shall be payable by us despite sale of the property. If I(we) fail to pay the commission when due, I(we) will pay interest on the amount owed at the rate of 1 1/2 % per month to PAR. If PAR Residential employs a lawyer to collect its commission, I(we) will pay all its costs in so doing including a reasonable attorney's fee based on the normal hourly rate or fee of such attorney and the time expended by him or her, without regard to the amount involved.

**It is my(our) responsibility to notify info@parresidential.com if (I) the property owner intends to utilize the Senior Tax Freeze Credit program so we can pause or terminate our current agreement to review the assessment. Response will be via email or certified mail so that PAR has a record of the request. If PAR does not hear from me(us) by December 31st of the year, per our active contract with PAR, they will continue with their services as normal for future reassessments, and I(we) will receive an invoice from PAR as usual for any assessment reductions they achieve. Receiving a senior tax credit does not negate the obligation to pay PAR Residential for their successful assessment reduction.**

*\*It is solely the responsibility of the client to notify PAR that the property has sold, is for sale, acceptance into a senior tax freeze program, or any other reason that the client may want to pause the service or end the agreement. Failure to do so does not negate the obligation to pay PAR Residential for their successful assessment reduction as outlined above.*

The undersigned states that he/she is duly authorized and acting on behalf of all owners of the Property. This agreement shall be binding upon our heirs, administrators, successors and assigns.

I/WE THE UNDERSIGNED HAVE READ THIS AGREEMENT IN FULL. IT EXPRESSES MY/OUR COMPLETE UNDERSTANDING.

\_\_\_\_\_  
Signature(s) of Property Owner(s) and Date

  
\_\_\_\_\_  
Paul Keeven, PAR Residential

# 2026 BOE AGENCY AUTHORIZATION FORM

St. Louis County Board of Equalization (BOE)  
41 S. Central Avenue, Clayton, MO 63105


This undersigned agent is given full authority to handle all matters relative to the appeal of the assessment for the 2025 tax year, and to represent me/us, with the assistance of legal counsel, if necessary, before the St. Louis County Board of Equalization.

**Agent or Company Name:** PAR RESIDENTIAL

**Mailing Address:** 230 S BEMISTON AVE, SUITE 800  
SAINT LOUIS MO 63105

**Phone Number:** 314.454.0505 **BOE Agent #** A12346

**Email:** INFO@PARRESIDENTIAL.COM

**Agent's Signature:**  **Date:** 1/1/2026

**Title (if Corporation):** Paul Keeven, Managing Partner, PAR Residential (President, CEO, Trustee, etc.)

This is to authorize the company, agent, or attorney listed above, to act on my/our behalf as my/our agent in the appeal of the assessment of the property listed below, which is located in St. Louis County and is owned by the undersigned.

Property Locator or Account Number:	Property Address:	Owner's Opinion of Value for 2026 (required)
		*SEE APPEAL FORM

**For the property listed above:**

- There are no other agents representing this property
- No other appeals will be filed
- A new authorization is required for each reassessment year

**Owner's Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title (if Applicable):** \_\_\_\_\_ (President, CEO, Trustee, etc.)

# RESIDENTIAL PROPERTY INFORMATION



Please provide us with as much information about each of your properties we are reviewing. The more info we have, the better we can determine which type of appeal will be most effective for your case.

For example, if you have done a lot of updating (new kitchen, baths, roof, etc.) we may file a different type of appeal than if your home is outdated. **Photos allow our appraisers to make the best choices regarding your appeal.**

We will keep all information you provide confidential unless we determine it will help your case.

**Please email a few photos of the property (kitchen, baths, any issues, Etc) to Info@ParResidential.com**

Address of property:

1. Is the property rented?  Yes  No If yes, how much is the rent?

Has there been an appraisal for the property within the past 2 yrs? (refi, purchase, etc.)?  Yes  No

2. If yes, approximately how much did it appraise for? Year of appraisal?

3. Have you or are you applying for a senior property tax freeze in 2025?  Yes  No

4. Do you anticipate applying for a tax freeze on the property within the next 2 assessments?  Yes  No

How would you describe the Kitchen?

5.  0-10 years old.  10-20 years old.  20-30 years old.  30+ years old.

How would you describe the Bathrooms?(check multiple if some are newer than others)

6.  0-10 years old.  10-20 years old.  20-30 years old.  30+ years old.

7. Describe the foundation:  Full Basement.  Slab/Crawl space  Partial basement/Cellar

8. Is the basement finished?  No  Yes-More than 50% of the area is finished.  Yes-Less than 50% of the basement area is finished.

9. Have there been any major updates in the past 10 years?  No  Yes (Describe below or in email:)

If Yes, were there any permits pulled?  No  Yes  Unsure

10. Is there anything wrong with the home?  No  Yes (Describe below or in email:)

***Please email photos of the property to info@parresidential.com***

***Cases with photos tend to have higher success rates.***

***Please provide 5-10 photos, zoomed out to show whole room, kitchen, bathrooms, living room, basement and any outdated/damaged items.***